Authorization for HCID Access to Fund 63Y for LAHSA Accounts (C.F. 20-0941)

6 messages

Claire No <claire.no@lacity.org> Mon, Feb 1, 2021 at 1:09 PM
To: Tae Hoon Lee <taehoon.lee@lacity.org>
Cc: Teresa Kyu Li <teresa.kyu.li@lacity.org>, Michelle Le <Michelle.Le@lacity.org>, Meg Barclay <meg.barclay@lacity.org>, Helene Rotolo <helene.rotolo@lacity.org>, Allison Wilhite <allison.wilhite@lacity.org>, Elyse Matson <elyse.matson@lacity.org>, Richard Heredia <richard.heredia@lacity.org>, Matthew Sharp <matthew.sharp@lacity.org>, Minyeong Chen <minyeong.chen@lacity.org>, Carrie Hu <carrie.hu@lacity.org>, Emily Lewis <Emily.Lewis@lacity.org>

Hi Tae,

Pursuant to the passage of Council File 20-0941, State Homekey Program Operating Subsidy funds from the State, dispersed to the City from HACLA was deposited into Fund No. 63Y within Department No. 10.

The City Administrative Officer (CAO) recommended that the City Council and the Mayor authorize Controller to grant the Housing and Community Investment Department access to the State Homekey Program Operating Subsidy Department 10 Special Fund in order to make transfers to LAHSA for the contracts for services.

HCID will perform contract management services for the projects that LAHSA will implement or contract with sub-recipient agencies to implement. HCID will review LAHSA's invoice documentation and input documents into FMS.

As such we request that:

1. The Controller grant HCID access to the Department 43 fund 63Y.
2. HCID prepare the necessary FMS documents to establish accounts within fund 63QY pertaining to HCID's contract with LAHSA.
3. HCID to approve invoices and process payments to LAHSA from the relevant accounts and others pertaining to HCID's contract with LAHSA for the State Homekey projects that may be established in the future. HCID will perform first level FMS approval on such payments. CAO will perform final FMS approval.

If you have questions regarding this request, please feel free to ask.

20-0941_rpt_CAO_11-04-2020.pdf

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Thank you,

Claire Su Kyung No
Office of the City Administrative Officer
(213) 473-7520
claire.no@lacity.org

2 attachments

20-0941_CAF_11-18-2020.pdf
135K

63Y State Homekey Program Operating Subsidy Fund (1).pdf
1182K

Minyeong Chen <minyeong.chen@lacity.org> Mon, Feb 1, 2021 at 3:55 PM
To: Tae Hoon Lee <taehoon.lee@lacity.org>, Teresa Kyu Li <teresa.kyu.li@lacity.org>, Michelle Le <Michelle.Le@lacity.org>, Frieda Huang <frieda.huang@lacity.org>, Imelda Sy <imelda.sy@lacity.org>

Read the attachment carefully, especially the CAO report dated 11/4/2020, especially Recomm. 5, 6, 7 and 11 and Attachment 1. Before there is a Controller instructions prepared by CAO, don't take any action.

CF 20-0941_rpt_CAO_11-04-2020.pdf

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Min Chen
Financial Operation, FMS V
Office: (213) 978-7292
Email: minyeong.chen@lacity.org

RON GALPERIN
LA CONTROLLER

2 attachments

20-0941_CAF_11-18-2020.pdf
135K

63Y State Homekey Program Operating Subsidy Fund (1).pdf
1182K

Imelda Sy <imelda.sy@lacity.org> Mon, Feb 1, 2021 at 4:07 PM
To: Minyeong Chen <minyeong.chen@lacity.org>
Cc: Tae Hoon Lee <taehoon.lee@lacity.org>, Teresa Kyu Li <teresa.kyu.li@lacity.org>, Michelle Le <Michelle.Le@lacity.org>, Frieda Huang <frieda.huang@lacity.org>, Ting Yu <ting.yu@lacity.org>

+ Ting Yu
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Claire No <claire.no@lacity.org> Thu, Feb 4, 2021 at 10:15 AM
To: Tae Hoon Lee <taehoon.lee@lacity.org>
Cc: Teresa Kyu Li <teresa.kyu.li@lacity.org>, Michelle Le <Michelle.Le@lacity.org>, Meg Barclay <meg.barclay@lacity.org>, Helene Rotolo <helene.rotolo@lacity.org>, Allison Wilhite <allison.wilhite@lacity.org>, Elyse Matson <elyse.matson@lacity.org>, Richard Heredia <richard.heredia@lacity.org>, Matthew Sharp <matthew.sharp@lacity.org>, Minyeong Chen <minyeong.chen@lacity.org>, Carrie Hu <carrie.hu@lacity.org>, Emily Lewis <Emily.Lewis@lacity.org>, Ting Yu <ting.yu@lacity.org>, Svetlana Seamone <svetlana.seamone@lacity.org>

Hi Tae,

I am following up on the below request. Thank you.

Please feel free to ask if you have any questions.

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Thank you,

Claire Su Kyung No
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(213) 473-7520
claire.no@lacity.org

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Tae Hoon Lee <taehoon.lee@lacity.org> Tue, Feb 9, 2021 at 9:58 AM
To: Claire No <claire.no@lacity.org>
Cc: Teresa Kyu Li <teresa.kyu.li@lacity.org>, Michelle Le <Michelle.Le@lacity.org>, Meg Barclay <meg.barclay@lacity.org>, Helene Rotolo <helene.rotolo@lacity.org>, Allison Wilhite <allison.wilhite@lacity.org>, Elyse Matson <elyse.matson@lacity.org>, Richard Heredia <richard.heredia@lacity.org>, Matthew Sharp <matthew.sharp@lacity.org>, Minyeong Chen <minyeong.chen@lacity.org>, Carrie Hu <carrie.hu@lacity.org>, Emily Lewis <Emily.Lewis@lacity.org>, Ting Yu <ting.yu@lacity.org>, Svetlana Seamone <svetlana.seamone@lacity.org>

Claire, dept 43 is added in VFD per Mr. Min's approval. Thank you for waiting.

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Tae H. Lee
Office of the Controller
F&A Section
Phone: (213) 978-7297

http://controller.lacity.org

Claire No <claire.no@lacity.org> Tue, Feb 9, 2021 at 10:18 AM
To: Tae Hoon Lee <taehoon.lee@lacity.org>
Cc: Teresa Kyu Li <teresa.kyu.li@lacity.org>, Michelle Le <Michelle.Le@lacity.org>, Meg Barclay <meg.barclay@lacity.org>, Helene Rotolo <helene.rotolo@lacity.org>, Allison Wilhite <allison.wilhite@lacity.org>, Elyse Matson <elyse.matson@lacity.org>, Richard Heredia <richard.heredia@lacity.org>, Matthew Sharp <matthew.sharp@lacity.org>, Minyeong Chen <minyeong.chen@lacity.org>, Carrie Hu <carrie.hu@lacity.org>, Emily Lewis <Emily.Lewis@lacity.org>, Ting Yu <ting.yu@lacity.org>, Svetlana Seamone <svetlana.seamone@lacity.org>

Thank you, Min! and thank you, Tae!

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Thank you,

Claire Su Kyung No
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